



MINUTES OF MISSION WOODS CITY COUNCIL
Tuesday, October 7, 2025

The City Council of Mission Woods, Kansas met in regular session on Tuesday, October 7, 2025, in person at Westwood City Hall.

Mayor Hartley called the regular meeting to order at 7:01 p.m.

Councilmember Roll Call

Present:	Keith Mays	Absent:	Leslie Carto
	Dan Sweeney		Ramsey Mohsen
	Carrol Thomas		
	Erica Hartley, Mayor		

Quorum was established.

Others present: Jeff Deane (City Attorney), residents Michael Knierim and Mike and Kathy Henley. John Martin (Treasurer), Chief Curt Mansell.

Review and Approval of Minutes

Mayor Hartley asked for a Motion to approve the Minutes of the September 2, 2025, meeting. Motion to approve minutes was made by Councilmember Sweeney and seconded by Councilmember Thomas. A voice vote was had, and the motion was approved, 3-0, Councilmembers Carto and Mohsen were absent.

Review and Approval of Warrants

Council discussed the September warrants. Mayor Hartley directed their attention to Ace Pipe Cleaning, which was not a normal item. This was due to a clogged storm drain. Councilmember Mays asked Mayor Hartley where they were with all the water programs. Mayor Hartley responded that she had a meeting scheduled with Municipal Separate Storm Sewer System (MS4) on October 21. After additional discussion a Motion to approve the August warrants was made by Councilmember Mays and seconded by Councilmember Sweeney. A voice vote was had, and the motion was approved, 3-0, Councilmembers Carto and Mohsen were absent.

Review of Police Report

While discussing the police report, Mayor Hartley stated that it was fitting an accident occurred on Shawnee Mission Parkway and Rainbow Boulevard as KDOT reached out to her and stated they were coming out on Wednesday to start the traffic study at that intersection. She also stated she sent them a laundry list of items to look at.

Unfinished Business

- **Continued discussion and vote on proposed exterior lighting ordinance (Jeff Deane)**

Mayor Hartley asked Mr. Deane to recap what the Council asked him to amend in the lighting ordinance at the last meeting. Mr. Deane responded by recapping what he was asked to amend and the reasons why these amendments were needed. He went over the additions of the provisions that will allow the City to regulate lighting. The Amendments suggested are as follows:

Section 10-801, paragraph b) was added, “Lighting installed for the purpose of illuminating parking areas, driveways, walkways, or providing building or site security. Such lighting is intended for safety or protection rather than decorative or entertainment purposes.”

Section 10-802, paragraph d) was added, “No person shall operate or maintain Parking Lot and/or Security Lighting in such a manner that, between the hours of 11:00 p.m. and 6:00 a.m., illumination extends across a property line in a residential area so as to create glare, a nuisance, or unreasonably interfere with the use or enjoyment of adjacent property.”

Section 10-803, paragraph (b)(4) was added, “Construction or emergency lighting, provided such lighting is temporary, necessary, and is discontinued immediately upon completion of the construction work or termination of the emergency. However, such exception for construction applies only during the time allowed for otherwise legal, permitted construction activities.”

There was discussion regarding these changes, specifically “the hours of 11:00 p.m. and 6:00 a.m.” in Section 10-802d. Discussion was also had on passing an ordinance or changing the zoning codes. It was also discussed what the consequences were if these amendments were not followed. Mr. Deane responded by explaining that a nuisance citation can be given if not followed and he went on to explain the process following the receipt of the citation. Additional discussions were had regarding these matters. It was decided to pass an ordinance and to change the hours from 11:00 p.m. to 6:00 a.m. to 10:00 p.m. to 6:00 a.m.

Motion to approve the amendment from 11:00 p.m. to 6:00 a.m. to 10:00 p.m. to 6 a.m. on the amended exterior lighting ordinance was made by Councilmember Sweeney and seconded by Councilmember Thomas. A roll call vote was had; Councilmembers Mays, Thomas and Sweeney voted in the affirmative and the motion was approved, 3-0. Councilmembers Carto and Mohsen were absent.

Motion to approve the exterior lighting ordinance, Ordinance 259, as amended, was made by Councilmember Mays and seconded by Councilmember Sweeney. A roll call vote was had; Councilmembers Mays, Thomas and Sweeney voted in the affirmative and the motion was approved, 3-0. Councilmembers Carto and Mohsen were absent.

Mayor Hartly stated she would send the changes to the lighting ordinance out in the newsletter.

- **Late fall curbside leaf pick-up dates (5) + cost estimate review**

Mayor Hartley shared that she received another bid for the leaf pick-up, which was \$1,300 more than the bid from Envision. It was decided to stay with Envision and keep the 5 dates already scheduled (November 15, 22, 26, December 6 and 13) with the option to cancel one if it was not needed.

New Business

- **Notice of rescheduling the November Council meeting to November 11 due to election**

The November 4 council meeting has been rescheduled November 11, 2025 due to the election. Mayor Hartley stated she would put this change in the newsletter.

Open to discussion from mayor, council members, and guests

Councilmember Thomas asked Mayor Hartley about the creation of the tree committee. Mayor Hartley responded that it was decided to table that matter until 2026 due to the time, effort and research it will take. Mayor Hartley also stated that she was speaking to some other mayors and Mayor Michael Poppa, who is the mayor of Roeland Park told her she should just revert to state statute regarding the trees and make that the rule. Mayor Hartley stated the trees and the responsibility of the trees is a goal of hers for 2026. Councilmember Thomas also asked when the trees were trimmed, and Mayor Hartley stated every four to six years. Councilmember Thomas stated when it was time she had a company she would like to recommend. Mayor Hartley then shared that she had a resident reach out to her regarding a native tree that they purchased in 2023 and wanted to be reimbursed. She then stated that she believed the process through the Contain the Rain program was they were to apply before the tree was bought, had to be approved and then purchase it for reimbursement. The resident then told her this is the way it was done in the past. Councilmember Mays stated this had been done in the past, probably a case by case basis. She asked if there was a city program. There were no councilmembers who knew of a city program. Mr. Deane stated he did not see a city program. This matter will be researched.

Councilmember Mays stated that the entryway at 55th Terrace stone is deteriorating. Mayor Hartley said it was a stone plaque. Mayor Hartley asked if anyone knew who installed them. She stated she would reach out to Bob about who installed and how to repair them.

Motion to Adjourn

Having no further business, motion to adjourn was made by Councilmember Thomas and seconded by Councilmember Sweeney. A voice vote was had, and the motion was approved, 3-0, Councilmembers Carto and Mohsen were absent. The meeting was adjourned at 8:19 p.m.