



**MINUTES OF MISSION WOODS CITY COUNCIL**  
**January 5, 2016**  
**7:00 p.m.**

The City Council of Mission Woods, Kansas met in regular session on Tuesday, January 5, 2015 at the Westwood City Hall, 4700 Rainbow, Westwood, Kansas.

Members Present: Mayor Tietze  
Council member Darrell Franklin  
Council member Cory Fisher  
Council member Bill Dunn, Jr.  
Council member Joan Ruff

Visitors Present: Jessica James, City Attorney  
John Martin, City Treasurer  
Chief O'Halloran  
Ron Miner, A1 Septic & Sewer  
John Sullivan

**I. Call to Order**

Mayor Tietze called the meeting to order at 7:00 p.m. A quorum was present.

**II. Minutes of Prior Meeting**

The Council took up the December City Council Meeting Minutes. Mayor Tietze first asked for corrections or additions to the December Council meeting minutes. There were none. Council member Dunn moved to approve the minutes and Council member Franklin seconded the motion, which passed unanimously.

**III. Warrants**

The Council next turned its attention to approval of the warrants. Mayor Tietze clarified that the legal charges for Zerger & Mauer were actually the charges for two (2) months of work. Council

member Franklin stated the charge for trash pickup and recycling was extremely reasonable and inquired if it was accurate. Mayor Tietze stated that it was and that the City pays the same about every month. Council member Ruff moved to approve the warrants and Council member Franklin seconded the motion, which passed unanimously.

#### **IV. Police Report**

The Council then reviewed the police report. Chief O'Halloran stated there had been a burglary in one of the Karbank buildings. The police were alerted around 1:00 AM by cleaning staff in an adjacent building who noticed the motion detector lights being triggered on in the Karbank building. The suspects were not able to get away with very much but had apparently been targeting electronics including computers and television sets. Chief O'Halloran stated the police believe they have a suspect(s) identified and are hopeful those responsible will be held accountable. Chief O'Halloran also complimented Steve Karbank on his responsiveness in assisting the police in this matter.

Chief O'Halloran also stated that he was present at an event in November where Council member Dunn was honored for his volunteer work with High Aspirations. Chief O'Halloran congratulated Council member Dunn on his work with the program. Council member Dunn then explained the High Aspirations program.

#### **V. Financials**

John Martin then disseminated the budget to the City Council. Mr. Martin briefly outlined the specifics of the balance sheet, which he stated was in good shape. Mr. Martin stated that the overall financial picture for the City was positive. Mr. Martin is still waiting on the fourth quarter information which he anticipates receiving soon. Council member Ruff questioned the negative net income amount and stated it appeared that revenue generated in the previous year is funding this year's budget. Mr. Martin stated that he would have more information for the Council on this issue once the 4<sup>th</sup> quarter information was complete. Mayor Tietze asked about the sales tax since the City does not have establishments that generate sales. Mr. Martin stated that this is actually a refund from the County based on the funds it collects. Mr. Martin also confirmed for Council member Franklin that the City does not have any debt reported.

#### **VI. Sewer System**

Ron Miner with A1 Sewer & Septic presented the conclusions of the videotaped review of the City's sewer system. Mr. Miner stated that overall the sewer system looked good. There are a few spots where Mr. Miner would recommend cleaning, including a few areas where the lines are clogged to the point that Mr. Miner was not able to access these areas. Mr. Miner stated there is one spot of particular concern located on Rainbow at the church property which needs to be repaired. According to Mr. Miner, if this area is not repaired it will likely fail within the next year or two.

Mr. Miner also stated that some of the mapping provided was incorrect and there were a couple of areas where they simply could not determine where the sewer system went. There were a

couple of lines that had been damaged by utilities and Mr. Sullivan discussed the manner in which those lines would be repaired.

Council member Ruff asked what portion of the lines needed work. Mr. Miner replied that the overall picture of the City's lines was positive and that in reality only about 5% of the City's lines were cause for any concern. Council member Fisher stated he believed the lines should be cleaned and the areas that were not previously visible should be videotaped which will allow the City to prioritize that work that needs to be done.

Mayor Tietze asked for a proposal on the cleaning of the sewer line. Mr. Miner apologized that one had not been included but agreed to provide a proposal within the next few days but believed that at most the cleaning would take about four (4) to six (6) hours. Council member Dunn suggested that the Council allow Mayor Tietze to negotiate for the cleaning of the lines.

Mayor Tietze stated several residents complained of a strange smell in their homes after the sewer system review was completed, and asked if this would be an issue with additional cleaning/repairs. Mr. Miner stated that any smell would not have been related to his work and would not be an issue on additional work he performed. Mayor Tietze stated he would like to notify the residents in advance of any work just to let them know what is going on.

Council member Dunn asked if A1 Sewer & Septic could do the repair work. Mr. Miner responded that they do not typically do this work but suggested Utility Solutions and Insituform would be good options from which the City could request bids for this work.

### **VIII. Level 3 Franchise Ordinance**

The Council next turned its attention to the ordinance approving the Level Three Franchise Agreement. The Mayor introduced the Ordinance. Council member Fisher made a motion to approve the ordinance. Council member Ruff seconded the motion. The ordinance passed unanimously.

### **IX. Approval of KUHA Property Re-plat.**

Mayor Tietze informed the Council that this item had been removed from the agenda at the request of KU.

### **General Comments**

Mayor Tietze asked about the status of landscaping on the KU parking lot property. Council member Fisher stated that KU had the City's proposed revisions and was reviewing them at this time. Council member Franklin asked what exactly had the City proposed. Council member Fisher reported that essentially the City was asking that nine (9) additional trees be planted and that some of the landscaping be shifted. Mr. Sullivan warned the Council that it needed to be mindful of the failing headwall on that property, and not remove anything that is stabilizing it.

Mr. Sullivan then addressed the Public Works Addendum for 2016. Mr. Sullivan stated that the increase is primarily due to wage and benefit increases. Mr. Sullivan also stated that he and Chief O'Halloran approached Operation Greenlight about the intersection at Rainbow and Shawnee Mission Parkway. The only option at this point is to add a pedestrian button for that intersection with a three (3) to five (5) second delay which should hopefully allow pedestrians to enter the crosswalk before the light turns green. The pedestrian button should be installed by mid-February. Mr. Sullivan also stated that he installed a sign requiring traffic to yield to pedestrians. Council member Franklin asked if the camera on the Southwest corner was actually recording but Mr. Sullivan could not confirm.

Mayor Tietze then stated the storm water management plan needed to be completed. The Mayor believed the issue was in the hands of the City Attorney and Ryan Dank, who are working on the necessary ordinances. The deadline for this project is the end of February so this needs to be completed soon. Council member Franklin asked what the purpose of this was. Mr. Sullivan stated it was to bring the City into compliance with the EPA.

The Council inquired about demolition of the house that belonged to Ms. Schulenberg. Mayor Tietze stated that a demolition permit had not been issued but that some additional permits for utility work, etc. have been issued.

The meeting was adjourned at 8:31 p.m.