



MINUTES OF MISSION WOODS CITY COUNCIL
July 1, 2014
7:00 p.m.

The City Council of Mission Woods, Kansas met in regular session on Tuesday, July 1, 2014 at the Westwood City Hall, 4700 Rainbow, Westwood, Kansas.

Council members present: Mayor Robert Tietze
Councilman John Baenisch
Councilman Charles Bachand
Councilman Bill Dunn, Jr.

Visitors present: Heather S. Esau Zerger, City Attorney
Lynn Mitchelson, Resident
Mike and Kathy Henley, Residents
Vern Schallen, Accountant

I. Call to Order

Mayor Tietze called the meeting to order at 7:00 p.m. A quorum was present.

II. Minutes of Prior Meeting

The first item on the agenda was approval of the June Council meeting minutes. Council member Baenisch moved to approve the minutes. Council member Dunn seconded the motion and upon a vote of the Council, the motion carried unanimously.

III. Review and Approval of Warrants

The Council reviewed the warrants. Council member Bachand asked about the Kansas State Treasurer reinstatement fee. Mayor Tietze indicated he was not certain what the purpose of the charge was and will

inquire and email the answer. Council member Bachand moved, and Council member Dunn seconded approval of the warrants. The Motion carried unanimously.

IV. Review of Police Report

The Council members then turned their attention to a review of the police report. The Council noted that Westwood is doing an excellent job of policing the City and is generating nice revenue for the City.

V. Ordinance 196: Amendment to Permit Ordinance

Council member Sanders joined the meeting. Next on the agenda was consideration of Ordinance 196, which amends Chapter 5, Article 1 of the City Code to include a new section 5-119 imposing limits on the time in which permits will be valid and transferability of permits. The City Attorney provided a brief explanation of the additional language added to the existing ordinance, which sets a time limit on how soon after a permit is issued that work must begin and how long a project may sit idle before a permit expires. The additional language was modeled after Westwood's provision, in order to make administration easier. Council member Sanders moved to approve Ordinance 196 and Council member Bachand seconded the Motion. The Council voted unanimously in favor of the passage of Ordinance 196.

VI. 2015 Budget

Issues related to the 2015 Budget were taken up next as an addition to the agenda. Mr. Schallen introduced the item and noted that the proposed budget is essentially what has been asked for by the City Council. He also noted some changes to Kansas law. Cities are now required to publish notice of the budget, then approve it, followed by a second publication reflecting how the Council members voted. Mr. Schallen checked with the County and requirement concerning the need to publish in the "County" newspaper, given that the County does not have a newspaper. He was instructed to publish in the same publication the City has used in the past.

The mill levy is the same but between now and time of publication, valuations will change. Council member Bachand asked about the split between commercial values and residential values. Mr. Schallen does not have that information. The tax base was \$6,761,000 in 2013 and was down a bit in 2014. It is now up to \$7,800,000. Mr. Schallen informed the Council that the action needed at this meeting was approval to publish. Council member Bachand moved in favor and Council member Dunn seconded the motion. All voted in favor and the motion carried unanimously.

VII. Review of Opinion from Continental Consulting Engineers

Mayor Tietze noted that he had distributed a copy of the recommendation of Continental Consulting Engineers regarding the proposed renovations to the Mitchelson's property and the ability to access the lines running between the homes at that location. Council member Sanders asked whether substantively there was any problem with the minor improvement proposed by CCE. Mr. Mitchelson noted they were prepared to address the issues raised by CCE. Council member Bachand noted that the recommendation by CCE protects not only the storm sewer but also the Mitchelson's housing structure if there is heavy equipment on the property. Council member Dunn noted that Continental Engineering does a lot of this

type of work for surrounding communities. Council member Sanders asked about emergency equipment getting into the space. Council member Dunn believes there is room for equipment to intercede between the houses. The ARB meeting is scheduled for Tuesday at 4:00 p.m. and they will take it the permit request at that time.

VIII. Council member and Mayor Comments

The final item on the agenda was general comments of the Mayor and Council members.

Mayor Tietze provided a brief updated on ACE Pipe-cleaning's videotaping of the storm sewer lines.

A brief update was also provided on the status of the permit sought by the owners of 1968 SMP for exterior renovations. Mayor Tietze reported that Fred Sherman hopes to issue approvals this week so the property owners can proceed with renovations.

Council member Bachand asked why everything is marked up and if it is related to the storm sewers. Mayor Tietze reported that the markings on lawns and streets is related to Google. Council member Bachand noted that all utilities were marked on streets and street right of ways, but nothing is marked in the back. Mayor Tietze stated he is uncertain about why but the people who are getting boxes in their yard have been notified and everything else is to be running aerial through the back. Council member Baenisch noted there is nothing marked on the north side of the City yet.

Council member Baenisch noted concerns about two street lights near the driveway to the church property for which the City may be paying. Council member Baenisch would like verification as to whether the City is paying for those lights to be in service. Mayor Tietze agreed to look into it.

General discussion then ensued regarding the current status of other issues related to the church property, including the temporary sign in front and the other issues related to lighting. Shaw Electric has reviewed the lighting situation and plans to be at the next Council meeting to set forth its recommendations. Though there was some disagreement expressed, the Council generally felt it was best to continue to work with the church on the signage structure issue at this time.

Meeting adjourned at 7:29 p.m.