



**MINUTES OF MISSION WOODS CITY COUNCIL**  
**June 2, 2015**  
**7:00 p.m.**

The City Council of Mission Woods, Kansas met in regular session on Tuesday, June 2, 2015 at the Westwood City Hall, 4700 Rainbow, Westwood, Kansas.

Members Present: Mayor Tietze  
Council member Darrell Franklin  
Council member Cory Fisher  
Council member Bill Dunn, Jr.

Members Absent: Council member John Baenisch  
Council member Joan Ruff

Visitors present: City Attorney Heather Zerger  
Police Chief Greg O'Halloran

**I. Call to Order**

Mayor Tietze called the meeting to order at 7:00 p.m. A quorum was present.

**II. Swearing In of Council Member Fisher**

Council member Fisher was sworn in by the City attorney.

**III. Minutes of Prior Meeting**

Mayor Tietze first asked for corrections or additions to the May council meeting minutes. Council member Franklin moved to approve the minutes and Council member Dunn seconded the motion, which passed unanimously.

#### **IV. Warrants**

The Council next turned to approval of the warrants. Mayor Tietze noted that he has no information regarding the charge from Michael's Landscaping, so he will follow up on that charge. Council member Fisher questioned the purpose of the capital improvement charge. The Mayor stated that involved the KU property and questions the City had regarding that property. Council member Fisher moved to approve the minutes and Council member Franklin seconded the motion, which passed unanimously.

#### **V. Police Report**

The Council next reviewed the police report provided within the Council packets. Council member Fisher asked about the reported theft. Chief O'Halloran stated that it was a case where an individual went to file taxes only to be informed that someone claiming to be that individual had already filed for a tax return on their behalf. The Police Department has a guideline for walking victims of these crimes through the reporting process. Chief O'Halloran stated that the victim was very complimentary of this guide and of the Police Department.

#### **VI. Discussion of the Westwood Police Department Contract for 2016**

The next item on the agenda was the discussion of the Westwood Police Department Contract for 2016. The Mayor introduced the Chief of the Westwood Police Department, Greg O'Halloran. Chief O'Halloran started by giving some background information on the relationship between the City and the Westwood Police Department. The Westwood Police Department has an average response time of 2:20, there has been an increase in the call load with 14% of the calls being attributed to Mission Woods. The increase in Mission Woods calls can be attributed to the changing landscape of the City, including the construction of the Karbank buildings, and the increased traffic flow into these areas.

Chief O'Halloran assured the counsel his department is making every effort to be sensitive to the changing population it has interacted with on behalf of Mission Woods. With this in mind the Police Department has implemented some new programs designed to alleviate hardship from some traffic infractions. These include a program where a fine for failure to maintain break lights is dismissed if the driver can show the break light issue has been resolved within a certain period of time, as well as a program where an expired tag fine is reduced.

The Police Department has also implemented some upgrades including an improved evidence room, a gun cleaning machine, which was donated by Walmart, a key card entry system, new 4x4 police cars, a new court system and additional training opportunities. The Police Department would like to add some additional upgrades in 2016 including Digiticket, LexiPol, and move their in-house IT system outside the Police Department.

Chief O'Halloran then discussed the increase the City agreed to for the 2015 budget and again requested that the City increase the 2016 budget. Specifically, Chief O'Halloran requested that the City increase its overall budget for the Westwood Police services to \$125,000.00 beginning January 1, 2016. With the deduction of applicable traffic fees this would average out to \$492.47 per resident. Council member Dunn inquired whether the Chief looked into alternatives for the IT services and offered to provide additional names. The Chief agreed to research any options

but stated his department is somewhat constrained in that there are regulations for IT services provided to police departments.

The Mayor stated that he believed the City has always made public safety and the safety of its residents a top priority and suggested the Council accept the proposed \$125,000.00 overall budget. Council member Fisher asked what the City Treasurer thought. The Mayor didn't have any insight into Mr. Haviland's views on the budget but stated that we had begun factoring the increase into the 2016 budget. Council member Fisher also asked if the increase was a flat fee for the services and Chief O'Halloran confirmed this. Council member Fisher also stated that while the increase made sense he was concerned that it was nearly two times the amount paid in 2013. All council members stated the increase seemed appropriate.

Council member Franklin complimented the Chief on everything he and the Police Department were doing.

## **VII. Approval of Franchise Agreement with Unite Private Networks**

The Council next turned to the franchise agreement with Unite Private Networks. The Mayor stated that this is a fiber network for the KU property. Council member Franklin moved to approve the Franchise Agreement and Council member Dunn seconded the motion, which passed unanimously.

## **VIII. Approval of Agreement to Participate in the Community Development Block Grant and Home Investment Partnerships Programs for 2016-2018**

Mayor Tietze next noted that the City had been asked to approve an agreement to participate in the Community Development Block Grant and Home Investment Partnerships Programs for 2016-2018. Council member Fisher moved to approve the Agreement and Council member Dunn seconded the motion, which passed unanimously.

## **IX. Request for Contribution to July 3, 2015 Fireworks Display**

The Council next turned to the request for a \$500.00 contribution to the July 3, 2015 fireworks display at Bishop Miege High School. The Mayor stated that several citizens went to the fireworks display last year and enjoyed it. Council member Fisher suggested the City notify citizens of the display this year because many were unaware last year. Council member Franklin moved to approve the request and council member Dunn seconded the motion, which passed unanimously.

## **IX. Financial Advisor**

Mayor Tietze next addressed an issue that came up at the May meeting regarding the City's finances. The Mayor, Mr. Haviland and John Ye with Baird & Company are going to meet with the president of CrossFirst Bank which has a better interest rate than the interest rate the City currently receives. At this point Mr. Haviland has suggested dividing the City's money between money market accounts and CD's.

## **X. Open Council Position**

The next item on the agenda was the candidates for the open City Council position. The four candidates: Don Greenwell, Michael Knierim, Amy McAnarney and Mary Hunkler were introduced by the Mayor. The Mayor also stated that he reached out to Kathy Henley, who has often attended meetings and been involved with the Council, but that she declined the offer stating that she had other commitments. The Council then discussed the four Council candidates at length. Council member Franklin inquired whether it was important to have a resident from the Northern part of the City on the Board. The Mayor stated the Council has always been committed to representing the entire City regardless of where the Council members reside. The Council members and Mayor ultimately agreed the Amy McAnarney would be the best fit and would bring something unique to the Council.

## **XI. General Comments**

Mayor Tietze opened the floor for general comments. The Mayor noted he received two calls from citizens concerned that people were not picking up after their dogs and stated that one resident had offered to have a “bag station” placed in her yard to remedy this problem. The consensus of the Council was that a “bag station” was not necessary.

Mayor Tietze also stated that the dumpster, located on Ruth Ann Schulenberg’s property, which has been an issue for some time, is now appropriately permitted. The City Building Inspector, Eddie McNeal, looked at this same property and determined that there are no violations at this point, but believes several issues could arise in the very near future if not remedied.

The meeting adjourned at 8:46 p.m.