



MINUTES OF MISSION WOODS CITY COUNCIL
Tuesday, February 7, 2023
7:00 p.m.

The City Council of Mission Woods, Kansas met in regular session on Tuesday, January 10 2023, at the Westwood City Hall.

Members Present: Mayor Darrell Franklin
Council Member Don Greenwell
Council Member Robert Tietze
Council Member Carrol Thomas
Council Member Christopher Brent

Members Absent: Council Member Mays

Others Present: Alex Felzien, City Attorney
John Martin, City Treasurer

I. CALL TO ORDER

Mayor Franklin called the meeting to order at 7:00 p.m. A quorum was established.

II. REVIEW AND APPROVAL OF JANUARY MINUTES

There was one change to the January minutes; the Council amended the minutes to state the tree replacement program will be available to anyone who wants to replace a front-yard tree, up to \$250.00 per replacement tree. Council Member Greenwell moved to approve the minutes as amended and Council Member Tietze seconded the motion, which passed unanimously. (Ayes – IV, Nays – 0).

III. REVIEW AND APPROVAL OF JANUARY WARRANTS

Mayor Franklin noted the expenses for removal and stump grinding of three (3) trees in the City's Right of Way. There were no questions or comments from the Council. Council Member Tietze moved to approve the warrants, and Council Member Thomas seconded the motion which passed unanimously. (Ayes – IV; Nays – 0).

IV. REVIEW OF POLICE REPORT

Mayor noted a Driving Under the Influence arrest, and Council Member Brent noted a Microsoft Excel error stated as “#value!” in the spreadsheet, which Mayor Franklin stated he would address with Chief Mansell.

V. Presentation and Discussion of City's 2022 Financial Position

City Treasurer Martin advised the Council that the City is in a good financial position following the end of 2022. Martin advised the City has over \$1 million dollars in various funds, and the City's total revenue in 2022 was approximately \$455,000. The City budgeted \$15,000 in use tax revenue, but actually received \$46,000. Mayor Franklin asked Martin to explain the difference between the use tax and sales tax, which Martin advised that the majority of the City's use tax came from Johnson County. Martin noted that the sales tax from liquor sales at the Restaurant 1900 amounted to over \$32,000, which is helping the City off-set the loss in telecommunications tower revenue. Martin stated everything was in line with the budget, nothing exceeded expenses, and expenses in several categories came in under budget. Martin explained that the American Recovery Plan Act funds will be applied to the monthly service charge for Westwood Police Department Services.

Martin then advised the Council that the budget calls for \$40,000 being transferred from the general revenue fund into the capital improvement fund. Martin explained, however, that the City has ample funds in the general fund, and could move even more money into the capital improvement fund, up to an additional \$60,000, which would not impact the general fund's health. After discussion by the Council, Council Member Thomas made a motion to transfer an additional \$60,000 from the general fund into the capital improvement fund, for a total of \$100,000 to be transferred, which Council Member Tietze seconded. The motion passed unanimously. (Ayes – IV; Nays – 0).

VI. License Plate Readers

Mayor Franklin explained he had more information to share with the Council regarding the proposal to install license plate readers (LPRs) within the City. Mayor explained that solar panels are now an option for powering the LPRs, and the yearly costs for nine (9) LPRs is \$22,445.00. This amount did not include poles, Mayor explained, which amount to \$2,000 per pole or \$18,000 in total. The City must erect its own poles, as it does not have Evergy's permission to place the LPRs on Evergy's poles. Council Member Thomas asked if there were any car or home break-ins in the previous month, and the police report indicated there had not been any additional break-ins. The City's consultant, Brian Hill, is scheduled to attend the March City Council meeting.

VII. Open For Discussion

Mayor Franklin asked City Attorney Felzien to explain his draft letter concerning the faulty asphalt on the West 51st Street cul-de-sac to be sent to McAnany Construction. Felzien passed his letter out to the Council and advised the Council that he planned to send his letter with their approval. Felzien explained the City will ask McAnany Construction if it will repair the cul-de-sac on West 51st Street. The Council gave Felzien approval to send his letter.

The discussion then turned to the City's website. Mayor advised that he and Council Member Mays met with the City's website contractor, Katie Garcia to clean up the website and directory. Council Member Tietze stated he would like the website addressed, as it was missing meeting minutes, HOA officers, and other information. There was then a discussion regarding the City's Architecture Review Board meeting minutes, and a special meeting of the Planning Commission. Tietze also stated that he would like to see a report on the website's online traffic.

Mayor Franklin advised the Council that the City received an estimate from a contractor on the Shawnee Mission Parkway wall repair for \$3,200 and the City is hopeful it can bill the repairs to the driver's insurance.

Council Member Tietze then asked for an update on the streetlight project. Mayor Franklin advised he has been back and forth with the City's new representative with Evergy, and the discussion now regards which lights will be installed. The lighting consultant previously advised the City that the new lights to be installed would be too bright, something which Mayor is working with Evergy on. Tietze expressed frustration and stated he would have more contact with Evergy if he were leading the project.

Finally, the Council discussed addressing all the accidents that happen on Shawnee Mission Parkway. The Council considered conducting a traffic study, but City Attorney Felzien asked the Council if it would consider writing a letter to the Kansas Department of Transportation to ask them to conduct a study. The Council considered this idea and planned to address this matter at a future Council meeting.

XII. Adjourn

A motion to adjourn was made by Council Member Greenwell, which was seconded by Council Member Tietze, and all were in favor. The meeting was adjourned at 7:50 P.M.