



**MINUTES OF MISSION ARCHITECTURE REVIEW BOARD**  
**Wednesday, October 19, 2022**  
**4:00 p.m.**

The Architecture Review Board of Mission Woods, Kansas met in regular session on Wednesday, October 19, 2022, at the Westwood City Hall.

Members Present: Ryan Bowden, Chair  
Janet McCarter, Member  
Erin Lowrey, Member

Members Absent: Sarah Chaffee, Member

Others Present: Alex Felzien, City Attorney  
Eddie McNeil, Building Official  
Josaphine Scaglia, Homeowner and Applicant  
Brian Marrello, General Contractor

**I. CALL TO ORDER**

Chair Bowden called the meeting to order at 4:10 p.m. A quorum was established.

**II. PROJECT PRESENTATION AND DISCUSSION**

The general contractor, Mr. Marrello, began the presentation by explaining that the project includes building a six-foot high solid stucco fence with Spanish tile topping and an eight-foot wide wrought iron gate. Marrello explained that the color of the fence will match the house, and recapture a bit of the Applicant's property within the proposed fenced-in area. The Applicant, Ms. Scaglia, advised the Board that she had discussed this project with neighbors, which were all supportive. The Applicant brought pictures of concepts to illustrate the desired final product. It was explained that there would exist a very small space between existing chain

link fence and the new proposed fence, which the Applicant and Contractor stated would not contain weeds or if it did, the weeds would be the Applicant's responsibility.

There was then a discussion regarding the topping of the fence using Spanish tiling. Applicant explained that the fence would be six (6) feet in height measured from the bottom of the fence to the top of the Spanish tiling. Chair Bowden asked about lighting near or on the fence and explained it would be necessary that installed lighting be kept within the confines of the newly fenced area. Applicant and Contractor mentioned they planned for some lighting, but were not specific. The Board did not issue a formal approval of a lighting schematic.

Member McCarter stated that this might be the first Spanish fence within the City, and wondered if the Board was setting a precedent. Chair Bowden stated that the fence matches the style of the house, which was built in a Spanish style. The Board questioned the Contractor if they have checked with local utility companies to make sure easements allow for the proposed work. The work will require a trench footing, and the Board explained it is the Contractor's responsibility to contact utility companies to verify placement of the trench footing and wall is allowed. Building Official McNeil stated that if this project is approved, the next step will entail obtaining a building permit from the City.

### **III. ARCHITECTURE REVIEW BOARD DETERMINATION**

Upon hearing the entirety of the presentation and discussion, Chair Bowden made a motion for approval of the project, which Member McCarter seconded. The motion passed unanimously. (Ayes – III; Nays – 0).

### **IV. Adjourn**

A motion to adjourn was made by Chair Bowden, which was seconded by Member Lowrey, and all were in favor. The meeting was adjourned at 4:42 P.M.