



**MINUTES OF MISSION WOODS CITY COUNCIL
BUDGET MEETING
Tuesday, August 8, 2023
7:00 p.m.**

The City Council of Mission Woods, Kansas met on Tuesday, July 11, 2023, in person at Westwood City Hall for a Budget Meeting immediately followed by a regular session.

I. Call to Order

Mayor Mays called the **Budget Meeting** to order at 7:01 P.M.

II. Roll Call

Councilmembers Present:

Don Greenwell
Erica Hartley
Carol Thomas
Robert Tietze
Keith Mays, Mayor

Absent:

Ramsay Mohsen

Quorum was established.

Others Present: John Martin, City Treasurer
 Jeff Deane, City Attorney
 Mike & Kathy Henly, residents.

III. Review of 2024 Mission Woods Budget

Mr. Martin reviewed the 2024 Budget documents, advised that the Budget is unchanged from that last meeting, and will not exceed the revenue neutral rate.

IV. Discussion

The floor was opened for comments and/or discussion by the governing body and public. There was none.

V. 2024 Budget Action

Councilmember Tietz moved for approval of the 2024 Budget as presented and Councilmember Greenwell seconded the motion. Motion and budget approved 4-0 (Greenwell – Aye, Hartley – Aye, Thomas – Aye, and Tietze – Aye, Nays – none, Mohsen - Absent).

VI. Adjourn

Having no further business, Councilmember Greenwell made a motion to adjourn, which was seconded by Councilmember Tietze. The motion to adjourn was unanimously passed. The Budget Meeting was adjourned at 7:04 P.M.



MINUTES OF MISSION WOODS CITY COUNCIL
Tuesday, August 8, 2023
7:00 p.m.

The City Council of Mission Woods, Kansas met in regular session on Tuesday, July 11, 2023 in person at Westwood City Hall immediately upon the adjournment of the Budget Meeting.

I. Call to Order

Mayor Mays called the regular meeting to order at 7:04 P.M.

II. Roll Call

Councilmembers Present:

Don Greenwell
Erica Hartley
Ramsay Mohsen (Arrived at 7:05 p.m.)
Carol Thomas
Robert Tietze
Keith Mays, Mayor

Absent:

None

Quorum was established.

Others Present: John Martin, City Treasurer
 Jeff Deane, City Attorney
 Mike & Kathy Henly
 Dr. Talkud Raghaveer

III. Review and Approval Minutes

Motion to approve the minutes of the July 11, 2023, City Council Meeting made by Councilmember Tietze, seconded by Councilmember Hartley. Motion carried, 4-0 (Greenwell – Aye, Hartley – Aye, Thomas – Aye, and Tietze – Aye, Nays – none, Mohsen - Absent).

IV. Review and Approval of Warrants

Motion to approve the warrants as submitted, made by Councilmember Tietze, seconded by Councilmember Greenwell. Motion carried, 5-0 (Greenwell – Aye, Hartley – Aye, Mohsen – Aye, Thomas – Aye, and Tietze – Aye, Nays – none).

V. Review of Police Report

There was a brief discussion of the July police report. Vehicle theft noted to be associated with them being left unlocked. No action taken.

VI. Unfinished Business

a. Resident Michael Knierim's lighting complaint

City Attorney reported that Archdiocese Attorney emailed that Evergy had the lighting install in their queue and that the Church awaits the install. There have been Evergy delays metro wide due to recent storms.

b. Streetlight Project

Councilmember Tietze reports that the streetlight project is also awaiting completion by Evergy. The general delays from the recent storms also affect this project.

c. License Plate Readers

Mayor Mays reported on his meeting with CPT Washington of the Prairie Village PD on the plate reader grants issue. Discussion of use and necessity of plate readers and the possible need for a grant writer. Council and attendees also discussed usefulness of plate readers, how they will be implemented, and the use of alternatives such as increased patrols, together with coordination with neighboring communities. Set over for future report.

d. Everfast Franchise Contract

Review of the Everfast Franchise Agreement discussed at the prior meeting. Motion to approve the Everfast Fiber Networks LLC Franchise Agreement by Councilmember Tietze, seconded by Councilmember Mohsen. Motion carried, 5-0 (Greenwell – Aye, Hartley – Aye, Mohsen – Aye, Thomas – Aye, and Tietze – Aye, Nays – none).

e. Wall Repair

Discussion of status of wall repair authorized at 7/11/2023 meeting. Also received report of new damage caused by another vehicle strike. Estimate \$300 – 400 in damages for wall blocks knocked loose. Discussion of the ongoing issue of damages to the wall near Mission Wood Terrace and Shawnee Mission Parkway, including changes such as additional barriers.

f. Citywide Tree Trimming

Due to the recent storms, the Contractor is expected to be delayed in executing the regular tree trimming.

g. Appearance of Residential Construction Projects

Report by City Attorney on the current, limited requirement for construction fencing or screening. Lengthy discussion of situation in which screening may be needed, implementation by adjoining communities, goal of requirements, enforcement of existing and any future provisions, and how and when to advise property owners of requirements. City Attorney to provide proposed plan and/or code change(s) to reflect discussion at later meeting for Council comment.

h. MS4 Program Management – Lamp Rynearson Contract

In follow up to Lamp Rynearson presentation at July meeting about MS4 program administration and implementation, contract presented for final consideration. Motion by Councilmember Tietze to approve MS4 Program Management Contract with Lamp Rynearson,

seconded by Councilmember Thomas. Motion carried, 5-0 (Greenwell – Aye, Hartley – Aye, Mohsen – Aye, Thomas – Aye, and Tietze – Aye, Nays – none).

VII. New Business

a. 5345 Mission Woods Road replat

Discussion of the request by Mission Hill Country Club for the Lot split of 5345 Mission Woods Road. Motion by Councilmember Tietze to refer the request to the Planning & Zoning Commission for public hearing and recommendation, seconded by Councilmember Mohsen. Motion carried, 5-0 (Greenwell – Aye, Hartley – Aye, Mohsen – Aye, Thomas – Aye, and Tietze – Aye, Nays – none).

b. Addendum to contract with Westwood for building official services

Discussion of the addendum to the existing contract between the City of Westwood and City of Mission Woods for building official services including property maintenance inspection. Hourly charge to be paid by Mission Woods increased to \$46 per hour for use of Westwood employees. Mr. Martin advised that impact on the budget is in the range of \$500 a year and is still below the market rate for such services. Motion by Councilmember Tietze to approve Addendum No. 1 to Contract for Building Official Services, seconded by Councilmember Greenwell. Motion carried, 5-0 (Greenwell – Aye, Hartley – Aye, Mohsen – Aye, Thomas – Aye, and Tietze – Aye, Nays – none)

c. 2023 Standard Traffic Ordinance and Uniform Public Offense Code Ordinance adoption

The council considered the adoption of the newest, 2023 editions of the Standard Traffic Offense and Uniform Public Offense Code prepared by the League of Kansas Municipalities. Motion by Councilmember Tietze to approve ordinance adopting 2023 Standard Traffic Offense Code, seconded by Councilmember Hartley. Motion carried, 5-0 (Greenwell – Aye, Hartley – Aye, Mohsen – Aye, Thomas – Aye, and Tietze – Aye, Nays – none)

d. Proposal for services from Higdon & Hale

Mr. Martin reported that the proposal is to be postponed to a later meeting.

e. Treasurer Report

Mr. Martin reported on the implementation of the investment rebalancing authorized at the July meeting.

VII. Meeting Open to Discussion

Dr. Raghaveer addressed the meeting on the issue of new CDC guidelines for indoor air quality, air exchange, and its effect on disease transmission.

Councilmember Hartley reported on the recent Westwood meeting at which the proposed development in Westwood was reviewed.

VIII. Adjourn

Having no further business, Councilmember Teitze made a motion to adjourn, which was seconded by Councilmember Mohsen. The motion to adjourn was unanimously passed. The meeting was adjourned at 9:10 P.M.